



John Swett Unified School District



Parent Handbook Student Transportation

**First Student Dispatch: (510) 237-6677
District Transportation Office: (510) 245-4300 Ext. 2103**

John Swett Unified School District has prepared this information regarding the rules and regulations covering your child's school transportation. Our goal is to provide the safest, most reliable transportation service possible for your child. Please read carefully to familiarize yourself with the guidelines and procedures. **YOUR COOPERATION IS ESSENTIAL FOR RELIABLE, SAFE, and EFFICIENT SCHOOL BUS SERVICE.**

TRANSPORTATION RATES

Full Fare:

Plan No.	Fees	1 st Child	2 nd Child	3 rd Child	4 th Child
1F	ANNUAL ROUND TRIP	#1 \$325.00	#2 \$250.00	#3 \$250.00	#4 250.00
2F	SEMESTER ROUND TRIP	#5 \$190.00	#6 \$149.00	#7 \$149.00	#8 \$149.00

Reduced Fare:

Plan No.	Fees	1 st Child	2 nd Child	3 rd Child	4 th Child
1R	#31 ANNUAL ROUND TRIP	#31 \$175.00	#32 \$138.00	#33 \$138.00	#34 138.00
2R	SEMESTER ROUND TRIP	#35 \$108.00	#36 \$87.00	#37 \$87.00	#38 \$149.00

- These fares are subject to change for S.Y. 2023-2024.
- If you qualify for reduced meals, you will also qualify for reduced bus fare.
- Refunds will be made only to parents/guardians with annual or semester passes when a student is leaving the district. This request must be made in writing to John Swett Unified School District, 400 Parker Ave., Rodeo, CA 94572. The refund will be prorated according to the number of unused days from the date the request is received. *No refunds will be given to students whose misbehavior leads to suspension from school or transportation.*
- \$25.00 will be charged for returned checks.
- Replacement cost for a lost pass will be \$5.00 for the first one and \$25.00 for each one after that. *This replacement cost also applies for free and reduced rates.*
- Students are not required to have their bus pass for the first week of school.
- Bus passes are non-transferable and forgery and duplicate use of a bus pass will result in expulsion from the school bus.

BUS SCHEDULES

Prior to the beginning of each school year, parents/guardians are notified of the pick-up and drop-off schedule. Buses, routes and times may change throughout the school year. Parents/guardians will be notified of any changes. Please note that buses may run late during days of unfavorable weather conditions, traffic accidents or road construction.

JOHN SWETT UNIFIED SCHOOL DISTRICT AM Bus Schedule - 2023-24

* Times Listed Are "PULL AWAY" Times

BUS CODES	BUS STOPS	Bus 1 (Route 28)		Bus 2 (Route 27)	
		Regular	Wednesday	Regular	Wednesday
	Carquinez Middle School School starts at 8:00 AM				
FB2	Canterbury & Gloucester	6:59	6:59		
VP1	Viewpoint & Coral	7:02	7:02		
VP2	Ketch Drive & Coral Ridge Circle	7:05	7:05		
CD1	Coral Drive & Sandy Cove Drive	7:08	7:08		
VP3	Viewpoint Blvd & Sandpoint	7:11	7:11		
VP4	Viewpoint & Seascape Circle	7:14	7:14		
H/C	Hawthorne & California	7:17	7:17		
7/V	7th & Vaqueros			7:07	7:07
RBS	Rodeo Avenue & 2nd (Sheriff's Substation)			7:03	7:03
BV	Bayo Vista (YMCA)			7:06	7:06
M/V	Mariposa & Vaqueros			7:09	7:09
T/S	Tormey & Selby (at NuStar Energy)			7:12	7:12
Arrives	at CMS	7:27	7:27	7:20	7:20
	John Swett High School School Starts at 8:30				
FB2	Canterbury & Gloucester	7:30	7:30		
VP1	Viewpoint & Coral	7:33	7:33		
VP2	Ketch Drive & Coral Ridge Circle	7:36	7:36		
CD1	Coral Drive & Sandy Cove Drive	7:39	7:39		
VP3	Viewpoint Blvd & Sandpoint	7:41	7:41		
VP4	Viewpoint & Seascape Circle	7:44	7:44		
H/C	Hawthorne & California	7:47	7:47		
7/V	7th & Vaqueros			7:30	7:30
RBS	Rodeo Avenue & 2nd (Sheriff's Substation)			7:33	7:33
BV	Bayo Vista (YMCA)			7:36	7:36
M/V	Mariposa & Vaqueros			7:40	7:40
T/S	Tormey & Selby (at NuStar Energy)			-	-
Arrives	at JSHS	7:57	7:57	7:56	7:56
	Rodeo Hills Elem. School School Starts at 8:40				
CMS	CMS Stop			7:58	7:58
FB2	Canterbury & Gloucester	8:07	8:07		
VP1	Viewpoint & Coral	8:10	8:10		
VP2	Ketch Drive & Coral Ridge Circle	8:13	8:13		
CD1	Coral Drive & Sandy Cove Drive	8:16	8:16		
VP3	Viewpoint Blvd & Sandpoint	8:19	8:19		
VP4	Viewpoint & Seascape Circle	8:22	8:22		
H/C	Hawthorne & California	8:25	8:25		
T/S	Tormey & Selby (at NuStar Energy)			-	-
RBS	Rodeo Avenue & 2nd (Sheriff's Substation)			8:03	8:03
BV	Bayo Vista (YMCA)			8:06	8:06
M/V	Mariposa & Vaqueros			8:09	8:09
7/V	7th & Vaqueros	8:28	8:28		
Arrive	at RHE	8:30	8:30	8:15	8:15

*Please have your students waiting at the bus stop at least 10 minutes before the "PULL AWAY" time

JOHN SWETT UNIFIED SCHOOL DISTRICT
PM Bus Schedule - 2023-24

Times Listed Are "DROP OFF" Times

BUS CODES	BUS STOPS	Bus 1 (Route 27)		Bus 2 (Route 28)	
		Regular	Wednesday	Regular	Wednesday
Depart	Carquinez Middle School	Dismissal 2:16 Pull Away 2:26	Dismissal 1:18 Pull Away 1:28	Dismissal 3:216 Pull Away 2:26	Dismissal 1:18 Pull Away 1:28
FB2	Canterbury & Gloucester	2:36	1:38		
VP1	Viewpoint & Coral	2:39	1:41		
VP2	Ketch Drive & Coral Ridge Circle	2:42	1:43		
CD1	Coral Drive & Sandy Cove Drive	2:45	1:46		
VP3	Viewpoint Blvd & Sandpoint	2:48	1:49		
VP4	Viewpoint & Seascape Circle	2:51	1:52		
H/C	Hawthorne & California	2:54	1:55		
T/S	Tormey & Selby (at NuStar Energy)			2:30	1:33
BV	Bayo Vista (YMCA)			2:34	1:37
M/V	Mariposa & Vaqueros			2:37	1:40
RBS	Rodeo Avenue & 2nd (Sheriff's Substation)			2:40	1:43
7/V	7th & Vaqueros			2:43	1:46
Depart	Rodeo Hills Elem. School	Dismissal K - 3rd 2:55 4th & 5th 3:00 Pull Away 3:10	Dismissal K - 3rd 12:40 4th & 5th 12:45 Pull Away 12:55	Dismissal K - 3rd 2:55 4th & 5th 3:00 Pull Away 3:10	Dismissal K - 3rd 12:40 4th & 5th 12:45 Pull Away 12:55
FB2	Canterbury & Gloucester	3:15	12:58		
VP1	Viewpoint & Coral	3:18	1:01		
VP2	Ketch Drive & Coral Ridge Circle	3:21	1:04		
CD1	Coral Drive & Sandy Cove Drive	3:24	1:07		
VP3	Viewpoint Blvd & Sandpoint	3:27	1:10		
VP4	Viewpoint & Seascape Circle	3:30	1:13		
H/C	Hawthorne & California	3:33	1:16		
7/V	7th & Vaqueros	3:35	1:19		
RBS	Rodeo Avenue & 2nd (Sheriff's Substation)			3:15	12:56
BV	Bayo Vista (YMCA)			3:18	12:59
M/V	Mariposa & Vaqueros			3:21	1:02
T/S	Tormey & Selby (at NuStar Energy)			3:24	1:24
CMS	CMS stop			3:27	1:27
Depart	John Swett High School	Dismissal 3:35 Pull Away 3:45	Dismissal 2:35 Pull Away 2:45	Dismissal 3:35 Pull Away 3:45	Dismissal 2:35 Pull Away 2:50
FB2	Canterbury & Gloucester			3:55	3:00
VP1	Viewpoint & Coral			3:58	3:03
VP2	Ketch Drive & Coral Ridge Circle			4:01	3:06
CD1	Coral Drive & Sandy Cove Drive			4:04	3:09
VP3	Viewpoint Blvd & Sandpoint			4:07	3:12
VP4	Viewpoint & Seascape Circle			4:10	3:15
H/C	Hawthorne & California			4:13	3:18
T/S	Tormey & Selby (at NuStar Energy)	3:50	2:50		
BV	Bayo Vista (YMCA)	3:55	2:53		
M/V	Mariposa & Vaqueros	4:00	2:56		
RBS	Rodeo Avenue & 2nd (Sheriff's Substa	4:03	2:59		
7/V	7th & Vaqueros	4:06	3:02		
End of Afternoon Routes					

Please have someone meet your young students at the bus stop.

BUS STOPS

AB 1297 requires that the bus stop number that you select must be accurate. No child will be permitted to leave the bus at a point other than the one listed on his/her bus pass. Please be advised that no student may have more than one pick-up location and one drop-off location. Parents and guardians may not make private arrangements with the bus driver. Routes are established for the shortest, safest route possible. Drivers must follow these established routes. They may not make changes to these routes to accommodate parent requests unless authorized by the Transportation office.

If you move or make changes that affect transportation during the school year, please notify your student's school office at least ten (10) school days in advance. You will also need to submit proof of residence to your child's school.

LOST ARTICLES

Please label all personal items sent to school. The Transportation office and bus company assumes no responsibility for lost or stolen items including cell phones or other electronic devices. Any articles found on the bus will be held until claimed or ten (10) days past the end of the school. The school district will not be responsible for personal items lost or damaged on the bus.

BUS CONDUCT AND SAFETY RULES

Students are expected to maintain appropriate behavior to and from school while riding the school bus. Parents may be held responsible for intentional damages caused by a student.

Please discuss the following with your child:

- 1. Students should respect the authority of the bus driver. The bus driver is responsible for your safety and has the authority to enforce certain rules of safety. Students shall follow the instructions of the bus driver at all times.**
- 2. Students should arrive at the bus stop on time and stand in a safe place to wait quietly for the bus.**
- 3. Students must remain ten (10) feet away from the bus , unless boarding or exiting.**
- 4. Students shall not stand near the curb. Drivers CAN NOT open the door unless students are at least six (6) feet away from the bus.**
- 5. Students shall enter the bus in an orderly manner and go directly to their seats.**
- 6. Students must present their pass to the driver upon boarding the bus for each ride.**
- 7. Students may be assigned to a particular seat.**
- 8. Students shall remain seated while the bus is in motion and shall not obstruct the aisle with their legs, feet, or other objects. When reaching their destination, students**

shall remain seated until the bus stops and only then enter the aisle and go directly to the exit.

9. Students shall never put their arms, head, or anything else out the window. Nothing should be thrown from the bus.
10. Students should be courteous to the driver and their fellow passengers.
11. Because serious safety hazards can result from noise or behavior that distracts the driver, loud talking, laughing, yelling, singing, whistling, scuffling, fighting, throwing objects, eating, drinking, standing and changing seats are prohibited actions which may lead to suspension of riding privileges.
12. Students shall never light matches, smoke cigarettes, e-cigarettes, do vaping, or smoking of any kind.
13. No animals/insects shall be allowed on the bus.
14. Students are not allowed to bring breakable containers, skateboards, weapons or any item that could be hazardous to other passengers.
15. Appropriate language is to be used and foul or abusive language is prohibited.
16. Students shall keep the bus and the area around the bus stop clean. Students shall not damage or deface the bus or tamper with bus equipment. Vandalism to the interior or exterior of the bus is prohibited.
17. Students should be alert for traffic when leaving the bus.

Because school bus passengers' behavior can directly affect their safety and the safety of others, the above rules apply all the times when students are riding a school bus, including school activity trips. Riders who fail to comply with the above rules shall be reported to the school principal, who shall determine the severity of the misconduct and take action accordingly. In all instances of misconduct, the rider and his/her parent/guardian shall be given notice and warning. In the case of a severe violation or repeated offenses, the rider may be denied transportation for a period of time determined by the principal, up to the remainder of the school year.

BUS DISCIPLINE MATRIX

- First offense: One (1) week suspension from the bus or five (5) school days
- Second offense: Two (2) weeks suspension from the bus or ten (10) school days.
- Third offense: The student will be denied transportation for the rest of the school year.

Note: A parent/guardian may appeal a transportation discipline decision to the School Attendance Review Board (SARB). All appeals hearings will be held at the John Swett Unified School District office located at 400 Parker Ave., Rodeo, CA 94572. In order to appeal a decision, please contact John Angell at (510) 773-7082 or email him at jangell@jsusd.org.



JOHN SWETT UNIFIED SCHOOL DISTRICT

400 Parker Ave., Rodeo, CA 94572

(510) 245-4300

DEAR PARENTS AND STUDENTS:

Authority of Driver (5 CCR 14103): (a) Pupils transported in a school bus or in a school pupil activity bus shall be under the authority of, and responsible directly to, the driver of the bus, and the driver shall be held responsible for the orderly conduct of the pupils while they are on the bus or being escorted across a street, highway or road. Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a pupil to be denied transportation. A bus driver shall not require any pupil to leave the bus between home and school or other destinations. (b) Governing boards shall adopt rules to enforce this section. Such rules shall include, but not be limited to, specific administration procedures relating to suspension of riding privileges and shall be made available to parents, pupils, teachers, and other interested parties. Riders who fail to comply with the above rules shall be reported to the school principal, who shall determine the severity of the misconduct and take action accordingly. In all instances of misconduct, the rider and his/her parent/guardian shall be given notice and warning. In the case of a severe violation or repeated offenses, the rider may be denied transportation for a period of time determined by the principal, up to the remainder of the school year. If an individual with exceptional needs is excluded from school bus transportation, the student is entitled to be provided with an alternative form of transportation at no cost to the student or parent/guardian provided that transportation is specified in the student's Individualized Education Program.

By signing, you acknowledge that you have read and understand the Authority of Driver & Bus Conduct and Safety Rules.

Parent/Guardian Printed Name and Signature

Student Name/Signature

Date